

NZ RADIO DX LEAGUE CONSTITUTION

Approved at the League's AGM on Sunday 8 November 2015

1.	NAME AND OFFICE
1.1	The name shall be NEW ZEALAND RADIO DX LEAGUE (INCORPORATED)
1.2	The registered office of the League shall be located in Auckland or other place as determined at a General Meeting. Any change in address shall be notified to the Registrar of Incorporated Societies and members in a manner to be decided by the General Meeting.
2.	OBJECTS
2.1	To promote the hobby of DX radio listening, that is the monitoring of distant radio signals.
2.2	To support and enrich membership by providing regular information on all aspects of DX radio listening through publications and other media.
2.3	To establish constructive relationships with like organisations in New Zealand and overseas.
2.4	To encourage local group DX activities.
3.	MEMBERSHIP
3.1	Membership is open to any person who is interested in the DX radio listening hobby covering any part of the radio frequency spectrum.
3.2	Application for membership is to be made in writing to the National Secretary, or through the links provided on the League's Internet Website.
3.3	The Administration committee may by majority vote, decline any application or renewal for membership, or expel any member where it is regarded that the reputation of the League and the hobby is compromised. Members who are declined membership or expelled will be notified in writing of the decision.
3.4	Any member who is expelled by the Administration Committee may appeal in writing stating the reason for the appeal. The Administration Committee shall appoint a special committee of three, none of whom shall be from the Administration Committee, to review the appeal. Their decision shall be final.
3.5	Members may resign from the League by advising the National Secretary in writing.
3.6	Membership will lapse if subscription has not been paid after one month of the due date.
4.	LIFE MEMBERSHIP
4.1	The Annual General Meeting, on the recommendation of the Administration Committee, may confer life membership on a member of the League to honour their services to the League. The Administration Committee shall consider only a written nomination signed by at least 2 financial members.
4.2	Any life member may attend the Annual General Meeting or a Special General Meeting and shall be entitled to vote on any business of the League and exercise all the rights of a financial member.
5.	SUBSCRIPTIONS
5.1	Subscriptions shall be fixed at such rates as shall be determined by the Annual General Meeting or Special General Meeting called for that purpose.
6.	GENERAL MEETINGS
6.1	General Meetings shall determine the League's policy
6.2	The Annual General Meeting shall be held annually. A Special General Meeting may held at any other time, when called by the Administration Committee, or by request made in writing to the National Secretary and signed by at least 15 financial members.
6.3	General Meetings will be at a time and place, or by any electronic means (for example, video, phone or internet conferencing), as the Administration Committee may decide. Notice of a General Meeting may be given to members with a minimum of eight weeks notice in the monthly magazine, or by e-mail, or by post.
6.4	Remits for the General Meeting must be in the hands of the National Secretary six weeks before the date of the meeting. Remits will be circularized to members at least four weeks before the date of the meeting.
6.5	Life and financial members are entitled to attend and participate in discussions and are entitled to voting rights. Each member is entitled to one vote.
6.6	A quorum for Annual and Special General Meetings shall be five members who are eligible to vote. Two of the five members must be elected members of the administration committee.
6.7	Any life or financial member entitled to vote who is unable to attend or participate the General Meeting may appoint a proxy. The name of the proxy must be in the hands of the National Secretary no later than two weeks prior to the meeting.

6.8	All matters at a General Meeting shall be decided by a vote of a majority of those participating who are entitled to vote and by those holding proxies. Voting shall be by a show of hands, count of voices, count of votes cast online, or a combination of these modes according to how each member has joined the meeting. If a secret ballot is requested then the meeting will determine how this is to be carried out.
6.9	The National President will preside over all General Meetings or if the National President is unable to attend then the National Vice President will chair the meeting. The chairperson will have a casting vote as well as a deliberative vote.
6.10	If the Administration Committee determines that the Annual General Meeting will be held by electronic means then the National Treasurer must circularize all the financial reports to members two weeks prior to the meeting.
7.	NATIONAL OFFICE HOLDERS
7.1	Nominations for the following National Office Holders will be called for eight weeks in advance of the date set down for the Annual General Meeting by notice in the monthly magazine, or by e-mail, or by post. Nominations must be in the hands of the National Secretary two weeks before the Meeting. Nominations shall be in writing and endorsed by two financial members and shall include the consent of the candidate. The candidate must be a New Zealand resident or of New Zealand nationality and a financial member of the League.
7.2	If no nominations for a position are received the National President, with the consent of the Meeting, may call for nominations from the floor.
7.3	Combining of roles, for example National Secretary/Treasurer, may be approved by the Meeting if the number of available candidates necessitates this.
	PATRON NATIONAL PRESIDENT NATIONAL VICE-PRESIDENT NATIONAL SECRETARY NATIONAL TREASURER CHIEF EDITOR PUBLIC RELATIONS/PUBLICITY OFFICER COMPETITIONS SECRETARY
8.	ADMINISTRATIVE COMMITTEE
8.1	The Administration Committee will consist of all of the National Office Holders, whom will be elected each year by the Annual General Meeting.
8.2	The Administration Committee shall meet at least three times a year in one place or by electronic means and will be responsible for the management of the League in accordance with policy which has been determined or ratified by the General Meetings, and will be responsible for the proper administration of the League's funds.
8.3	The Committee will have the power to co-opt any member to assist them as required and support for projects may be solicited from the general membership at any time.
8.4	A quorum shall be three members of the Administration Committee and the National President shall have both a deliberative and casting vote.
9.	MAGAZINE AND WEBSITE
9.1	The official publication of the New Zealand Radio DX League shall be known as the "New Zealand DX Times" and shall be published monthly. The magazine shall be under the control of the Chief Editor who will be elected by the Annual General Meeting each year. The Chief Editor may co-opt members as and when the need arises, to assist in editorial and publishing roles.
9.2	The Chief Editor will present an Annual Report to the Administration Committee.
9.3	The League will utilise an Internet Website to: <ul style="list-style-type: none"> • communicate with the membership • promote the radio DX hobby • provide an on-line archive of League and hobby reference material.
9.4	The website will be administered by a Webmaster, appointed by and responsible to, the Administration Committee.
9.5	Any comments made to public media in the name of the League must have the prior approval of the Administration Committee.
10.	ANNUAL ACCOUNTS AND FINANCES
10.1	The financial year of the League will end on the 31 st of August each year and it will be the responsibility of the National Treasurer to present to the Annual General Meeting an audited Balance Sheet and Income and Expenditure Statement.
10.2	Any financial member shall be entitled to inspect the financial records of the League and may also request a copy of the annual report and balance sheet.

10.3	The National Treasurer will receive and bank all monies payable to the League and shall keep records of all monies received and of payments made and present a record of payments to the Administration Committee.
10.4	The National Treasurer will be responsible for opening and operating such bank accounts as approved by the Administration Committee.
10.5	Payments from League funds shall be by cheque signed by the National Treasurer and at least one other member of the Administration Committee. Electronic banking is also permitted, subject to transactions being authorised by two Committee members.
10.6	The Administration Committee must approve the placement of any surplus funds for investment. Such investment will be limited to those available through the League's trading bank.
11.	PAYMENTS TO MEMBERS
11.1	No member of the League, or any person associated with a member, shall participate in or materially influence any decision made by the League in respect to the payment made to or on behalf of that member or associated person of any income, benefit, or advantage whatsoever.
12	BRANCHES
12.1	Branches may be formed with the consent of the Administration Committee provided that there are four or more financial members of the League.
12.2	Branches will have the main aim of providing members with the opportunity for local social interaction and practical support in pursuing their DX hobby.
12.3	Branches will be responsible for their own finances and are requested to provide an annual report on their activities, to be received by the National Secretary no later than 2 weeks before the Annual General Meeting.
12.4	Branches are expected to operate within the ethics of the League's constitution.
13.	ALTERATIONS TO CONSTITUTION
13.1	Alterations to the constitution may only be made by the Annual General Meeting or a Special General Meeting
13.2	Notices of motion are to be in the hands of the National Secretary at least eight weeks prior to the meeting. The National Secretary will advise the Administration Committee of such notice and shall publish notices in the monthly magazine at least three weeks before the Annual General Meeting or Special General Meeting.
13.3	No addition to, or alteration or rescinding of the constitution shall be approved if it affects the 'Payments to Members' or 'Winding Up' clauses of the constitution.
14.	STANDARD OF ETHICS
14.1	Members are expected to act in an open, fair and honest manner and not bring the League into disrepute.
15.	COMPETITIONS
15.1	The Administration Committee may approve competitions from time to time and details will be published in the New Zealand DX Times.
15.2	The Competitions Secretary will be responsible for judging any competition held by the League, or may with the approval of the Administration Committee, appoint other financial members to judge a competition.
16	WINDING UP
16.1	In the event of the League being wound up, any property remaining after all debts and liabilities have been satisfied shall not be distributed among the members but shall be transferred to another New Zealand based organisation having similar aims to the League, as determined by the outgoing Administration Committee.
17.	SEAL
17.1	The seal of the League shall be kept in the custody of the National Secretary, who will affix it to all official communications to the Registrar and to such other legal and financial documents as the Administration Committee may decide.